



# 2023 Food Vendor Application

**LaGrange County 4-H Fair: July 8 ~ July 15, 2023**

The LaGrange County 4-H Fair Association would like to **thank you** for expressing an interest to participate in our fair this year. Our fair dates will be July 8 ~ July 15. Setup times should be arranged by contacting the Food Vendor Committee person, Amy Newby.

Our goal is to have all food vendors parked by Friday, July 7<sup>th</sup> by 9:00pm. We ask that your booth be open by Noon daily and remain open until at least 9:00 pm nightly. From July 8-14, we will be restricting vehicle access to food areas between the hours of **4pm – 10pm**. Please make every attempt to have any deliveries done **outside** of these times.

The fair schedule is available at [www.lagrangecounty4hfair.com](http://www.lagrangecounty4hfair.com). If you are interested in camping at our fairgrounds, please contact Amy Newby @ 260-849-9135, or visit our website for forms. You are responsible for submitting your own campground form separately!

We also ask that you not leave your location until Friday, July 7<sup>th</sup> at 11:00 pm if possible. Early removal of your booth will require permission by the 4-H Association Food Vendor Committee.

The LaGrange County 4-H Association requires these rules be followed by our food vendors:

1. Provide proof of insurance. Any questions please contact Hostetler Insurance either by phone at 260.463.2226, by fax at 260.463.2789, or by mail at PO Box 256, LaGrange, IN 46761. LaGrange County 4-H Clubs do not need to provide proof of insurance.
2. Pay the LaGrange County 4-H Association 15% of gross sales.
3. Keep an updated daily total sales sheet. These sheets will be provided by the Association.
4. Before removing the food booth, all monies shall be paid with a copy of the daily sales sheet and any approved food coupons.
5. Have the area cleaned and **monies paid by July 15<sup>st</sup> or before departure**. Any vendor that remains after July 15<sup>st</sup> must have permission to do so.
6. All cardboard boxes must be broken down and placed in dumpsters.
7. Keep all food areas clean, including food tent areas, by wiping down tables, keeping trash picked up, etc. Please keep trash cans for customers' use; vendors need to use dumpsters.

This must be a group effort by all food vendors to keep our fairgrounds looking appealing.

LaGrange County 4-H Association  
% Amy Newby  
PO Box 207  
LaGrange IN 46761  
Phone: 260-849-9135  
Email: [amynewby@rocketmail.com](mailto:amynewby@rocketmail.com)

Hostetler Insurance  
Phone 260.463.2226  
Fax 260.463.2789



## 2023 Food Vendor Application

### LaGrange County 4-H Fair: July 8 ~ July 15, 2023

Food Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email : \_\_\_\_\_

- I/We will be attending the LaGrange County 4-H Fair July 8-15, 2023.
- I/We have read the rules of the fair and will have proof of insurance to Amy Newby by **June 23 , 2023**.
- **Please have this form signed and returned to the address listed below for Amy Newby by June 15th, 2023** for guaranteed space at the 2023 LaGrange County 4-H Fair. **Please include a picture of your Concession trailer set up and a copy of your planned menu** (NO prices please) so we may ensure a wide variety of food items at our fair.

- Permanent Building Located on Fairgrounds
- Portable Unit - SIZE OF OUTDOOR SPACE REQUIRED \_\_\_\_\_  
WATER                      None                       Needed   
ELECTRIC                      None                       Needed  Service Type \_\_\_\_\_
- Stock Trailer - Size \_\_\_\_\_ Power needed \_\_\_\_\_  
With concession trailer or separate location \_\_\_\_\_

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_

LaGrange County 4-H Association  
% Amy Newby  
PO Box 207  
LaGrange IN 46761  
Phone: 260-849-9135  
Email: amynewby@rocketmail.com

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Phone 260.463.2226  
Fax 260.463.2789